

OFFICER DECISION RECORD

For staff restructures, please also complete an RA1 form to update the HR Portal. This is attached at Annex 2.

Decision Ref. No:

2018/03/PH/TDY

Box 1

DIRECTORATE: Adults Health and Wellbeing

DATE:25-1-18

Contact Name: Andrew Maddox

Tel. No.:01302 737377

Subject Matter: TDY, UCI delivery budget

Box 2

DECISION TAKEN:

- Approve the outline delivery budget for these events of £275k delegated to the Director of Public Health from General Reserves.

Box 3

REASON FOR THE DECISION:

Through Doncaster Council's new cycling partnership with Welcome to Yorkshire, Doncaster has been selected as a host town for the 2018 Tour de Yorkshire. On the 3rd and 4th May 2018. Doncaster has also been selected to host a stage start of the UCI Road World Racing Championships in September of 2019. This is a major international cycling event second only to the Tour de France.

The financial package highlighted below was agreed as part of the Get Doncaster Cycling report approved by cabinet on the 9th of January 2018. This ODR is produced to formally record the sign off the delivery budget enabling the safe delivery of both events

It has been agreed in the report that a working budget of £275k is established to deliver the events with a notional break down of:

- £100k ASO Tour de Yorkshire host fee
- £75K 2018 Tour de Yorkshire host delivery
- £100k 2019 UCI worlds host delivery

Box 4**OPTIONS CONSIDERED & REASONS FOR RECOMMENDED OPTION:**

Recommend option is approve the budget as agreed by cabinet

Box 5**LEGAL IMPLICATIONS:**

Section 1 of the Localism Act 2011 provides the Council with a general power of competence, allowing the Council to do anything that individuals generally may do. Section 111 of the Local Government Act 1972 gives the Council the power to purchase goods and services.

Any procurement activity undertaken must comply with the Council's Contract Procedure Rules and where applicable the Public Contracts Regulations 2015. The terms and conditions of any applicable Grant Funding Agreements must be complied with to avoid clawback of the grant funding and where Doncaster is the accountable body for any such funding, funding terms and conditions should be passed down to 3rd party recipients of the funding.

Further legal advice and assistance will be required as the programmes progress.

Name: Rebecca Brookes Signature: By email Date: 31/01/18
Signature of Assistant Director of Legal and Democratic Services (or representative)

Box 6**FINANCIAL IMPLICATIONS:**

£275k is requested from general reserves for the forthcoming cycle races. As described in the body of the report, £100k is for the payment to the event organiser for the rights to host the Tour de Yorkshire, £75k is an estimate for the other costs of delivering the Tour de Yorkshire event and £100k is a prudent estimate of the costs of delivering the UCI worlds race event. As stated in the report the funding was approved at Cabinet on 9th January, 2018.

There is no fee payable to the event organiser for hosting the UCI race.

The delivery cost estimates have been based upon the costs of delivering the 2016 Doncaster stage finish of the Tour de Yorkshire, with a reduction for reusing equipment and lessons learned. It is also anticipated that further staffing resources will be required to assist with backfill at busy times but these arrangements have not yet been

finalised so costs cannot be calculated.

There may be a further requirement to request funding depending upon the outcome of these discussions.

Name: Heather Waddingham Signature: Date: 01/02/2018
Signature of Assistant Director of Finance & Performance
(or representative)

Box 7
HUMAN RESOURCE IMPLICATIONS:

There are no Human Resources Implications

Name: _Kelly Wilks_____ Signature: _By Email_____
Date: _26th January 2018_____
Signature of Assistant Director of Human Resources and Communications (or
representative)

Box 8
PROCUREMENT IMPLICATIONS:

The delivery of the events highlighted within this report will need to be commissioned and procured in line with the Councils Contract Procedure Rules by way of seeking suitable quotations. These, where possible must include at least one local firm so as to promote the Councils continued commitment to Buying Local.
All fees associated with the hosting of the TdY Event have already been covered off by way of an agreed CPR waiver.

Name: S Duffield Signature: Date: 09/02/18
Signature of Assistant Director of Finance & Performance
(or representative)

Box 9
ICT IMPLICATIONS:

There are no direct ICT imps with the decision to approve the outline delivery budget. A business case in relation to the technology to support the delivery of the events has

been considered and agreed by the ICT Governance Board (IGB).

Name: Peter Ward (Governance & Support Manager)

Signature: 

Date: 25/01/18

**Signature of Assistant Director of Customer Services and ICT
(or representative)**

Box 10

ASSET IMPLICATIONS:

There are no implications arising from the recommendations of this report that impact on the use of DMBC assets.

Name: Gillian Fairbrother (Principal Property Surveyor)

Signature: By email

Date: 24th January, 2018

**Signature of Assistant Director of Trading Services and Assets
(or representative)**

Box 11

RISK IMPLICATIONS:

Risk register has been established by the planning group and owned by the SRO
Rupert Suckling

(Explain the impact of not taking this decision and in the case of capital schemes, any risks associated with the delivery of the project)

Box 12

EQUALITY IMPLICATIONS:

To be completed by the report author

These events form part of our wider Physical Activity and Sport Strategy which has undertaken equality impact assessment and consultation. The delivery of the two races will meet the outcomes set out in this strategy and associated documents providing greater opportunities for all our communities to take part.

Name: Andrew Maddox Signature: _____ Date: 22-1-18
(Report author)

Box 13
CONSULTATION

Officers

Members

Cabinet have been consulted vis the Get Doncaster Cycling report which was approved.

Box 14
INFORMATION NOT FOR PUBLICATION:

None identified

Name: Claire Hewitt Signature: _____ Date: 13/02/2018
Signature of FOI Lead Officer for service area where ODR originates

Box 15

Signed: Rupert Suckling **Date:** _13/02/2018
Director/Assistant Director

Signed: _____ **Date:** _____
**Additional Signature of Chief Financial Officer or nominated
representative for Capital decisions (if required)**

Signed: _____ **Date:** _____
**Signature of Mayor or relevant Cabinet Member consulted on the above
decision (if required).**

- This decision can be implemented immediately unless it relates to a Capital Scheme that requires the approval of Cabinet. All Cabinet decisions are subject to call in.
- A record of this decision should be kept by the relevant Director's PA for accountability and published on the Council's website.
- A copy of this decision should be sent to the originating Directorate's FOI Lead Officer to consider 'information not for publication' prior to being published on the Council's website.
- A PDF copy of the signed decision record should be e-mailed to the LA Democratic Services mailbox